

ROCKFORD PONY BASEBALL  
MANAGER OR COACHES RESPONSIBILITY STATEMENT

I, \_\_\_\_\_, Understand That This Program Is An Instructional League.  
(Print Name)

1. I have read and understand the Philosophy and Objective of Rockford Pony Baseball. An attempt will be made to develop the physical skills, social interaction and sportsmanship of all players on my team. This is done by having all players participate in games, understanding that winning is important, but is secondary.

To the best of my abilities as a manager, I agree to:

2. Conduct myself as a responsible adult. I will control all negative outbursts when dealing with players, parents and umpires and will strive for positive, constructive communication.

COMMENTS: \_\_\_\_\_

3. Submit all required paperwork in an organized manner at the specified times: roster, birth certificates, player fees, medical releases, game cards, move-up notices, picture envelopes, etc.

COMMENTS: \_\_\_\_\_

4. Support all fund-raising activities by passing out supplies, working with my parents, keeping adequate records, submitting monies on a timely basis and encouraging the kids and their families to do their best.

COMMENTS: \_\_\_\_\_

5. Distribute to parents all newsletters, schedule books, yearbooks, and other notices in a timely fashion.

COMMENTS: \_\_\_\_\_

6. Explain to parents the insurance policy and process when an injury or medical situation arises. I understand I am to take NO part in actually filling out forms, etc. Parents should deal directly with the Insurance company.

COMMENTS: \_\_\_\_\_

7. Be responsible for maintaining good communication with my sponsor and to involve that sponsor in league and team events to the extent of the sponsor's wishes.

COMMENTS: \_\_\_\_\_

8. Refrain from using drugs or alcohol when working with the team. I understand that smoking in the dugout or on the playing field is not allowed.

COMMENTS: \_\_\_\_\_

9. Use good judgment regarding the length, number, and supervision of all practices. (Suggested Guidelines: Teams should limit themselves to three (3) meetings per week. 1 game, 2 practices OR 2 games, 1 practice. Ninety minutes is a reasonable practice length with 2 hours a maximum time limit. NO child should be left after practice or game without a ride.

COMMENTS: \_\_\_\_\_

10. Encourage those connected with my team (manager, coaches, parents, and players) to help at the park work days in any way they can.

COMMENTS: \_\_\_\_\_

11. If a COACH – I understand that I must assist the team manager with all of these duties and have these same responsibilities if the manager is unavailable for any game, practice or meeting.

COMMENTS: \_\_\_\_\_

Having read the above statements, I understand that these are responsibilities which are part of a manager's (or coach's) position to enforce to the best of his or her abilities. I will do my best.

SIGNED \_\_\_\_\_ DATE: \_\_\_\_\_

TEAM: \_\_\_\_\_ LEAGUE: \_\_\_\_\_